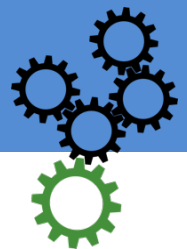


The Writing Process

Elementary Cycle Three, Intensive ESL



Prepare

- Refer to the instructions.
- Become familiar with the C3 evaluation tool.
- Activate prior knowledge.
- Brainstorm ideas with others.



- Note and organize your ideas in a planning tool.
- Research the topic, if necessary.
- Use resources, as needed.



Draft

- Refer to your planning tool.
- Set down ideas in complete sentences.
- Refer to written models and reference tools.
- Consult research, as needed.
- Ask for help, as needed.



Revise

- Reread the instructions.
- Determine if your ideas are clear, complete and well-structured.
- Refer to written models and reference tools.
- Request feedback from peers/teacher, as needed.
- Add, substitute, delete and rearrange words and ideas.



Edit

- Verify the grammar, punctuation and spelling targeted for the task.
- Refer to written models and reference tools.
- Request feedback from peers/teacher, as needed.
- Correct your errors.



Final copy

- Rewrite your revised draft to deliver a well-presented text.
- Share your final copy with the intended audience (optional).

